



Rwanda Youth In Agribusiness Forum (RYAF)

"Youth as Agents of Change in Agribusiness"

INVITATION TO BID

CLIENT: RWANDA YOUTH IN AGRIBUSINESS FORUM (RYAF)

SUBJECT: Medical Insurance for staff/ Tender No OOI/G/NCB/Proc-RYAF-CH/2023

RYAF BACKGROUND

Rwanda Youth in Agribusiness Forum (RYAF) is a forum established in 2016 with a purpose of bringing together different youth groups, individual youth farmers, and young entrepreneurs in the agriculture sector, with the mandate to change and challenge the existing mind-set among the youth in the agricultural sector. RYAF currently registered in accordance with Law N^o 13/2009 regulating labour in Rwanda and the Ministerial Order N^o 11 of 07/09/2010 determining the modalities and requirements for the registration of trade unions or employers' professional organizations. Its legal personality and statutes published in the Official Gazette of the Republic of Rwanda No. 50 of 11/12/2017.

The Rwanda Youth in Agribusiness Forum (RYAF) would like to contract Insurance Company for "**MEDICAL INSURANCE SERVICE FOR RYAF STAFFS**" used by Rwanda youth in Agribusiness Forum for a period of one year starting from the date of contract signature by both parties.

ADMINISTRATIVE REQUIREMENTS:

The Bidder must provide and complete the following:

1. Bid duly signed, dated and sealed;
2. RDB Certificate of Registration
3. Valid tax Clearance from Rwanda Revenue Authority;
4. Valid Social Security Certificate from RSSB,
5. 3 Certificates of good completion in providing similar services

TECHNICAL REQUIREMENTS:

1. Staff family size variation: M+O=4; M+1=1, M+2=4, M+3=3, M+4=2, M+5=1
2. The medical coverage: 90% by insurer and 10% co-pay by employee.

PROPOSAL OR QUOTATION SUBMISSION

The quotation/proposal written in English supported by the list of the health's services providers (Health facilities and Pharmacies partners) will be submitted in sealed **envelope in two (2) copies (original and Copy)** at RYAF Head Office in Minagri Building, Kigali-Rwanda KG 563 Street, P.O. Box 7202, KACYIRU-MINAGRI not later than Friday 24th Feb 2023 at **10:00 AM**. Late submission will be rejected.

OPENING OF PROPOSALS: The Public opening will be in the presence of bidders or their representatives chosen to **attend on the same day at 10:30 AM**.

Done at Kigali ,25th Jan 2023

RWIRIRIZA Jean Marie Vianney
Chief Executive Officer