



## **JOB AVERT**

### **Background**

The Rwanda Youth in Agribusiness Forum (RYAF) is a nationwide platform whose purpose is to change the current perception among the youths vis-à-vis the agriculture sector in Rwanda, while orienting them to seize investment opportunities through awareness creation, skills development, and advocacy support services for youth capacity enhancement and job creation. The idea is to create a critical mass of change agents to influence transformation of agricultural business landscape with courage, determination and positive attitude.

Building on its commitment to youth empowerment in agriculture, RYAF has entered into a service agreement with Cordaid to implement specific activities related to the cooperative development in Kayonza district.

Cordaid, with over 50 years of in-country expertise, has a strong legacy of implementing programs in healthcare and sustainable livelihoods in Rwanda. Formerly operating under the names ICCO Terrafina and ICCO, Cordaid has been at the forefront of fostering pro-poor growth through market systems and value chain development, agribusiness support for SMEs and cooperatives, and improving access to financial services. Its approach emphasizes inclusion of youth and women, digitalization of tools and services, and climate resilience as critical cross-cutting priorities.

In this context, RYAF, in collaboration with Cordaid, is seeking interested and highly motivated individuals to support cooperative management and field activities for the project in Kayonza. This partnership aims to leverage the strengths of both organizations to deliver impactful results on the ground.

### **1.Position: Field Technicians (5)**

### **TERMS OF REFERENCE**

To be able to deliver services that meet members and partners' expectation, RYAF is looking for high motivated individual who will carry out responsibilities related to day-to-day operations of the organization as follow: the responsibilities of this role will include, but certainly not limited to:

∞





- ❖ Conduct regular visits/proximity coaching to 50 cooperatives to improve governance, business management, and entrepreneurship.
- ❖ Provide coaching and mentorship on best practices in cooperative management.
- ❖ Monitor the proper utilization of grants by project beneficiaries.
- ❖ Provide tailored guidance to address challenges faced by grant recipients.
- ❖ Support CORDAID in monitoring the practical implementation of FaaB training content.
- ❖ Provide proximity coaching to 300 Farmer Field Schools (FFS) groups on various trainings such as business principles.
- ❖ Support in customizing curriculum development and providing practical exercises tailored to the field-level context.
- ❖ Assist cooperatives in developing market linkages and partnerships.
- ❖ Facilitate connections between cooperatives and financial institutions for investment opportunities.
- ❖ Represent Cordaid & RYAF at local government meetings to ensure collaboration and coordination of the project where needed.
- ❖ Foster partnerships with community leaders and other stakeholders on behalf of Cordaid.
- ❖ Collect and compile data on project activities and progress.
- ❖ Document success stories and lessons learned.
- ❖ Prepare and submit monthly reports to Cordaid & RYAF.

### SELECTION CRITERIA

To qualify for this offer, these will be the key requirements:

1. Bachelor Degree (A0) in Agri-business, Agriculture Economics and Rural Development, Agricultural Economics, Cooperative Management, Business Administration and management, Crop production.
2. Having at least **two proven** working experience in Agricultural Cooperatives.
3. Experience and demonstrated proficiency with MS Office (Word, Excel, PowerPoint).
4. Strong verbal and written, listening in English and French and communication skills.



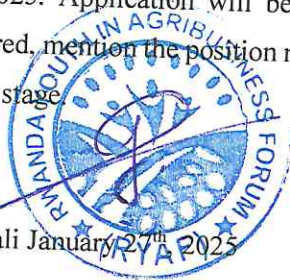


5. Demonstrated attention to detail.
6. Having critical thinking and analytical skills.
7. No more than **30 years'** old.
8. Familiarity with the Kayonza district and its agricultural landscape is an asset
9. **Young women are highly encouraged to Apply.**
10. Be able to start immediately after the recruitment process.

### Application Modalities

The following are the key guidelines to apply for the above RYAF jobs offer:

1. Application letter addressed to the Chief Executive Officer.
2. Updated Curriculum Vitae of not more than 3 pages with at least 3 professional relevant references,
3. National ID,
4. Degrees and certificates copies,
5. Services certificate from the last employer
6. Soft copies must be submitted on the email: [ryafrecruitment@gmail.com](mailto:ryafrecruitment@gmail.com) not later than Friday ,January 31<sup>st</sup> , 2025. Application will be sent in a single email (pdf file), separate document will not be considered, mention the position name in the email subject. Shortlisted candidates will be contacted for the next stage



Done at Kigali January 27<sup>th</sup> 2025

**RWIRIRIZA Jean Marie Vianney**

**Chief Executive Officer**